

## Statement by a supplier

Complete this statement if the following applies:

- you are an individual or a business
- you have supplied goods or services to another enterprise (the payer), and
- you are not required to quote an Australia business number (ABN).

## **HOW TO COMPLETE THE STATEMENT**

- Print clearly in BLOCK LETTERS using a black pen only.
- Use BLOCK LETTERS and print one character in each box.
- Place **X** in all applicable boxes.

Payers can check ABN records of suppliers by visiting abr.business.gov.au or phoning 13 72 26 24 hours a day, 7 days a week.

Section A: Supplier details  Your name  Your address  White appropriate box/es.  Reason/s for not quotting an ABN Place X in the appropriate box/es.  The payer is not making the payment in the course of carrying on an enterprise in Australia.  The supplier is an individual aged under 18 years and the payment does not exceed \$350 a week.  The payment does not exceed \$75, excluding any goods and services tax (GST).  The supplier is an individual or partnership without a reasonable expectation of profit or gain.  The supplier is not entitled to an ABN as they are not carrying on an enterprise in Australia.  The whole of the payment is exempt income for the supplier.  Section B: Declaration  For information about your privacy, visit our website at ato.gov.au/privacy  Under pay as you go (PAYG) legislation and guidelines administered by us, the named supplier is not quoting an ABN for the coand future supply goods or services for the reason or reasons indicated.  Name of supplier (or authorised person)  Daytime phone number																																															
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misleading statement.

Penalties apply for deliberately making a false or

Do not send this statement to us.

Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this document with other records relating to the supply for five years.